

Istituto Superiore di Studi Musicali "Luigi Boccherini"	
Protocollo N°	0020 - I
Data	14-01-2016

AGREEMENT

between

Istituto Superiore di Studi Musicali "Luigi Boccherini"	
Protocollo N°	0064 - U
Data	03/02/2016

ISTITUTO SUPERIORE DI STUDI MUSICALI
"LUIGI BOCCHERINI" IN LUCCA, ITALY
and

R. M. GLIERE INSTITUTE OF MUSIC IN KIEV, UKRAINE

This Agreement ("Agreement") is entered into by Istituto Superiore di Studi Musicali "Luigi Boccherini" ("ISSM Boccherini") in Lucca, Italy, and R. M. Gliere Institute of Music ("Gliere Music Institute") in Kiev, Ukraine.

RECITALS

- A. ISSM Boccherini is an university located in Lucca, Italy.
- B. Gliere Music Institute is an university located in Kiev, Ukraine
- C. The parties wish to cooperate in the exchange of students, and have entered into this Agreement to achieve this goal.

AGREEMENT

The parties agree as follows:

1. ISSM Boccherini will permit Gliere Music Institute students to enroll at ISSM Boccherini, and to study at ISSM Boccherini in Lucca, Italy for up to two semesters under the term set forth in this Agreement.
2. Gliere Music Institute will permit ISSM Boccherini students to enroll at Gliere Music Institute, and to study at Gliere Music Institute in Kiev, Ukraine for up to two semesters under the term set forth in this Agreement.
3. To be eligible to participate in an exchange under this Agreement, a student must have completed an entire academic year at the student's home university and possess the necessary proficiency to undertake studies at the host university; most notably each student must have adequate linguistic competence to be able to participate in the program of the host university. The host university reserves the right to refuse admission to a student after reviewing each student transcript.
4. ISSM Boccherini will send to Gliere Music Institute the list of the ISSM Boccherini exchange candidates, accompanied by the necessaries documents required by Gliere Music Institute, each year in the month of March for the fall semester admission, and in October for the spring semester admission. Gliere Music Institute will inform ISSM Boccherini in April of Gliere Music Institute's decision whether to admit the proposed candidates.
5. Gliere Music Institute will send to ISSM Boccherini the list of the Gliere Music Institute exchange candidates, accompanied by the necessaries documents required by ISSM Boccherini, each year in the month of March for the fall semester admission, and in October

for the spring semester admission. ISSM Boccherini will inform Gliere Music Institute in April of ISSM Boccherini's decision whether to admit the proposed candidates.

6. Each university will provide its students with information about obtaining a visa and official invitation. It is the student's responsibility to then take all necessary steps to obtain a valid visa, an official invitation and any other documents needed to obtain legal entry into the host country.
7. Each student participating in an exchange under this Agreement will have the status of a full-time student in both universities and will follow a program offered by the host university which conforms to the program at the home university.
8. Course equivalencies/transferability of courses from Gliere Music Institute to ISSM Boccherini and from ISSM Boccherini to Gliere Music Institute will be determined jointly by the two universities during discussions between academic administrators from both universities in advance of the signing of this Agreement. Courses will be subject to review annually and within 30 days following releases of both universities' catalogues for each academic year, and as programs of study and areas offered by Gliere Music Institute to students from ISSM Boccherini, and by ISSM Boccherini to students from Gliere Music Institute, evolve. Course equivalency will be based on the catalogue each university has at the time of the exchange. Changes will be based on catalogue changes. The student's credits will be transferred to the student's home university.
9. Following the conclusion of each academic semester, ISSM Boccherini will provide official transcripts to Gliere Music Institute for each Gliere Music Institute student who has successfully completed the semester and met all financial obligation to ISSM Boccherini. Transfer credit for all courses completed at ISSM Boccherini shall be granted in accordance with procedures and policies in effect at Gliere Music Institute.
10. Following the conclusion of each academic semester, Gliere Music Institute will provide official transcripts to ISSM Boccherini for each ISSM Boccherini student who has successfully completed the semester and met all financial obligation to Gliere Music Institute. Transfer credit for all courses completed at Gliere Music Institute shall be granted in accordance with procedures and policies in effect at ISSM Boccherini.
11. All instructional materials including syllabi, course books, and supplementary materials for courses taken by exchanged students will be created/selected by host university.
12. In addition to instruction, each university will provide academic advising, registration services, and related academic support to students exchanged under this agreement.
13. ISSM Boccherini will provide, through the office of its Director of Student Services, assistance in obtaining suitable off-campus housing, an orientation program, and a mutually agreed-upon number/program of cultural excursions throughout the semester/year at which students from Gliere Music Institute matriculate at ISSM Boccherini. All extracurricular activities offered by ISSM Boccherini shall be open to students from Gliere Music Institute wishing to participate in one or more of these on the same basis as such activities are available to ISSM Boccherini's students.

14. Gliere Music Institute will provide, through the office of its Director of Student Services, assistance in obtaining suitable off-campus housing, an orientation program, and a mutually agreed-upon number/program of cultural excursions throughout the semester/year at which students from ISSM Boccherini matriculate at Gliere Music Institute. All extracurricular activities offered by Gliere Music Institute shall be open to students from ISSM Boccherini wishing to participate in one or more of these on the same basis as such activities are available to Gliere Music Institute's students.
15. Each exchanged student shall be required to pay all school costs at the home university, but will pay no fee to the host university. All transportation, insurance and lodging costs will be the responsibility of the exchanged student.
16. Each exchanged student shall be required to pay for the following expenses: travel to and from the host country; food; required course textbooks; travels not associated with organized cultural excursions, and incidental personal expenses; and must purchase the study abroad medical coverage policy recommended by ISSM Boccherini and Gliere Music Institute in advance of their departure for the host country. This policy will be required regardless of whether the student's own medical coverage at the student's home institution remains in effect during the semester/year of study abroad. The policy must include repatriation insurance.
17. Should a student exchanged under this Agreement be unable to complete the full semester/year of study at the host university for any reason, following consultation among the student and the administration of both universities, the student shall be requested either to modify the student's program, or to leave the host university before completion of the term. Any additional expenses associated with an early departure shall be the obligation of the student.
18. Tuition and fees are not refundable to students asked to depart for disciplinary or academic reasons. Tuition is refundable only to those students compelled to interrupt their studies for medical reasons, and any refund will be in proportion to the percentage of the semester/year that the student has completed at the time of departure.
19. All exchanged students will be required to comply with the rules and disciplinary regulations of the host university as these are outlined in the Catalogue of Study and in other host university documents.
20. Both universities agree to publicize the opportunity for study abroad at the other university through such means/vehicles as each deems most appropriate and effective (e.g. web sites, view book, catalogue, study abroad brochures, leaflets, etc.).
21. Duration of Agreement. This Agreement shall be in effect for a period of three years beginning on the effective date of this Agreement, with provision for review each February, following the release of each university's new catalogue of all academic offerings and program costs for the upcoming academic year.
22. Termination. Should either university desire to terminate the Agreement before the conclusion of an initial three-year period, that university will give notice in writing directly to the president of the other university six months in advance of the intended termination date. Any students enrolled in the program contemplated by this Agreement at the time of

termination of the Agreement shall be permitted to complete the semester. The Agreement will be in effect until such time as one or both parties give notice to terminate it.

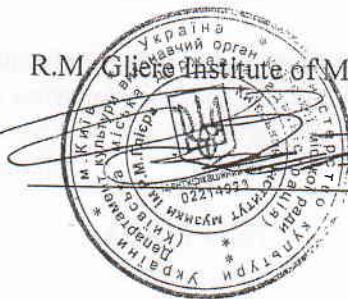
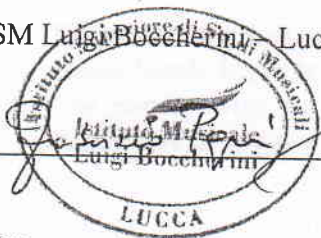
23. Notice. Any notice or demand required or given in connection with this Agreement must be in writing and hand-delivered or sent by certified mail, return receipt requested, postage prepaid to the notice address for the party set out below:

if to ISSM Boccherini: Istituto Superiore di Studi Musicali "L. Boccherini"
All'attenzione del Direttore
Piazza del Suffragio, 6
55100 – Lucca
Italy

if to Gliere Music Institute R.M. Gliere Institute of Music

ISSM Luigi Boccherini Lucca

R.M. Gliere Institute of Music – Kiev



O. Zlotnyk

Date: _____

A large, stylized handwritten signature in black ink, located at the bottom center of the page.